



Events Questionnaire

1. Name of the event
2. Date of the event
3. Number of people expected to attend
4. Address of where will the event be held
5. Will there be alcohol at the event?
No Yes ➤ *If 'yes', please complete an Alcohol Questionnaire*
6. Will there be any mechanical and/or animal rides present. If so, will they be operated by separate third parties or the insured?
7. Will there be any market stalls present. If so, the number and will they be operated by separate third parties?
8. Will there be any entertainment. If so, please advise the type of entertainment and the type of music which will be played?
9. Will there be a dance floor?
No Yes
10. Will there be a mosh-pit?
No Yes
11. Will there be any temporary staging and/or seating structures erected and, if so, please advise the number of seats (please note that fold-out chairs are not considered to be "seating structures")?
12. Will there be any fireworks?
No Yes
13. Will there be trained first aid personnel present and, if so, who?
14. Will the following be present
Police No Yes First Aid Personnel No Yes



15. Will there be security personnel present?
No Yes ➤ *If 'yes', will they be:*
Employees Volunteers Contractors to the insured
Provided by a separate entity altogether (e.g. the venue, local council, etc?)
16. Has a risk assessment report been done of the entire event?
No Yes ➤ *If 'yes', please provide a copy*
17. If no risk assessment report has been done, will one be done closer to the event?
No Yes
18. Will there be any waterborne activities?
No Yes ➤ *If 'yes', please provide details*
19. Do all vendors/exhibitors, amusement operators, performer, contractors and all other service providers require to carry their own liability insurance?
No Yes
20. Will they note your organisation as principal on their insurance?
No Yes

Please note that if you are unsure of any one-events to be held during the policy period, the above questions can be completed and submitted at a later stage for consideration.